

## TO ENGAGE IN RELATIONSHIPS WHERE CHRIST TRANSFORMS

| Position Title                  | Ministry |
|---------------------------------|----------|
| Director of Traditional Worship | Music    |

### Ministry Position Description

This position is responsible for designing, developing, and executing music within the church for traditional worship, special services, and other events as required. The goal is to cultivate and lead traditional worship services and musical groups that connect our congregation in meaningful worship that points to Jesus Christ. This position reports to the Lead Pastor.

### Responsibilities:

The responsibilities may include, but are not limited to, the following:

- Direct rehearsals and performances of musical groups for traditional worship services and special events including: Choir, Handbells, Cantata, and special groups;
- Recruit guest musicians for weddings, funerals, and other special services;
- Collaborate with the Director of Worship & Arts for music offerings during the Sunday morning;
- Work with the Lead Pastor to plan worship services, including music selections and arranging for and leading music and guest musicians at traditional worship services;
- Recruit, train and coordinate volunteers to assist in leadership and support of the administration and offerings of the traditional music programs, in coordination with other staff;
- Manage administration of the music program of the church including: supervision of the Accompanist, guest musicians; participation in staff meetings; manage music budget and designated funds; manage church music library, robes, paraments; coordinate instrument maintenance (as needed);
- Organize publicity for music programs in coordination with the Communications Specialist;
- Provide overall leadership and direction for the Christmas Cantata including leading the Choir, identifying, scheduling and managing volunteers and paid guest musicians, and working with staff to schedule use of facilities;
- Other duties related to the music programs of the church, as requested.

### Qualifications:

- Must be in agreement with the mission and strategy of Asbury Church of engaging in relationships where Christ transforms through worship, groups and service.
- Preferred Bachelor's Degree in Music or a related field.
- A minimum of 3 years of experience as a Traditional Worship Service Director or similar position directing musical groups;
- Strong leader with solid work ethic and ability to lead complex ministries.
- Active participation in continuing education training;
- Superior verbal, written, and interpersonal communications skills and exemplary grammar and spelling.
- Strong computer skills, including proficiency in MS Office applications.
- Strong attention to detail and extremely strong organizational skills.
- Pride in being punctual, dependable, and trustworthy.
- Sound, ethical judgment and confidentiality in a range of situations.
- Ability to take both initiative and direction and to work enthusiastically with others as part of a team effort.

**Hours:** This is a part-time, salaried position at 14 hours per week. The work schedule is determined by the musical needs of the church, in coordination with the Lead Pastor.

**Compensation:** Salary commensurate with experience and education.

**To apply:** Please complete the [employee application](#) and return it along with your resume and cover letter to Paula Jones, Business Administrator. You may email it to [paula@asburyraleigh.org](mailto:paula@asburyraleigh.org) or mail to the address above.