



Asbury United Methodist Church  
Leadership Board - Meeting Minutes  
July 20, 2020  
6:30 PM

### Attendees

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Ann Camden - Chair      | <input type="checkbox"/> Angie McNeill              | <input checked="" type="checkbox"/> Pastor Jonathan Jefferies |
| <input checked="" type="checkbox"/> Kevin Sommers - Finance | <input checked="" type="checkbox"/> Ted Donnelly    | <input checked="" type="checkbox"/> Paula Jones               |
| <input checked="" type="checkbox"/> Becky Hurley - Trustees | <input checked="" type="checkbox"/> Kay Raley       | <input checked="" type="checkbox"/> Rev. Jenifer Swindell     |
| <input checked="" type="checkbox"/> Tom Bonavita - SPRC     | <input checked="" type="checkbox"/> Margaret Moore  | <input checked="" type="checkbox"/> Rev. Andy Mannes          |
| <input checked="" type="checkbox"/> Todd Purich - Secretary | <input checked="" type="checkbox"/> Barbara Nations |   |
| <input checked="" type="checkbox"/> Somp Thilavanh          | <input type="checkbox"/> Vicki Erickson             |   |

1. Welcome
  - a. Prayer/Devotional - Ann
  
2. Old Business
  - a. Approval of prior meeting minutes
    - Motion – Margaret
    - 2<sup>nd</sup> – Barbara
    - Passed
  - b. To be posted for public awareness by staff
  
3. Pastoral Updates – Jonathan Jeffries
  - a. Reopening Campus Updates – Jen led
    - July 12 1<sup>st</sup> outdoor service = went well (hot)
    - August 2 11AM is 1<sup>st</sup> live indoor worship, training open to serve
    - Paula added facilities are being well tended to/safe
    - Looking at Max of 50 people (target is max -10 for safety guardrails)
    - Online - Facebook still holding strong, 122 new people/new likes
  - b. Meet and Greet Highlights Preview
    - Few completed, favorable results, new information learned, interests in life groups, intercession, improve communication and evangelism etc.
    - Opportunity to serve is a key attraction
    - Key concern – getting Asbury back to growth curve
    - Proposed – end of all meetings, spreadsheet to be developed and shared with themes/vision/priorities
  - c. Weekly Worship Meetings
    - 1<sup>st</sup> one last week, helpful, increase unity and focus going forward
    - Staff starting to have calendar day/month
  - d. August 16<sup>th</sup>
    - Pastor Jonathan out – (Daughter to Baylor)
    - Opportunities abound with two Pastors, Andy and Jen

#### 4. New Business

- a. Onboarding Workshops from District – Andy Mannes
  - Staff walked through onboarding process, shared hearts
  - Questionnaire to be shared with leadership board via survey monkey
  - Process will be open to entire church body to listen and become better informed (congregation too large for interactive Q&A)
  
- b. Finance Report – Kevin Sommers and Paula (refer to reports distributed)
  - 2020 Budget Review – not far off actual expenses (June in line, add in PPP and solid)
  - PPP Update – going to 24-week format, anticipates full forgiveness 128,300
  - Audit – 2 docs, 1 finding related to payroll timesheet approval, will be implemented
  - Preschool
    - Received 10,000 in stimulus grant, now applying for PPP
    - Assuming will open w/classes/students – adjustments TBD fwd
  - Preschool Budget – Ann/Paula
    - Kevin motion to approve
    - Kay 2<sup>nd</sup>
    - Approved
  
- c. Trustees Report – Becky Hurley – jumped off call, reset next meeting
  
- d. SPRC Report – Tom Bonavita – Tom Bumped from Zoom (Pastor Jonathan comments)
  - Accompanist position update – Michael Gardo (spelling?) NCSU met with Pastor Jonathan, Eric, Tom and offered 12,500 (in budget) and he starts this week for 11AM
  - Admin/finance position update
    - needed for when open, but still on hold; wishes to be ready for when needed to help Paula, Jet and others heading into stage 4 so we don't get caught behind
    - There is a company in Durham, Trinity Concepts, offering help with systems – Tom, Pastor Jonathan and Paula to look into options/proposal for next month
  - Jonathan Jeffries compensation – \$600 short when dust settled, in budget
    - Motion to approve shortfall – Kay
    - 2<sup>nd</sup> Somp
    - Approved, and Paula to take care of implementing
  
- e. Rise Against Hunger Update – Andy
  - Shortfall, opportunity to help, not normal fellowship but serving a need
  - COvid-19 limitation to 10 people/1,000 sq. Ft. -smaller, time consuming
  - 80,000 target too high, looking for alternatives to get there
    - Move to Saturday, add multiple days, use Rise facility
    - Discussed layouts for Covid-19 1 person/table plus family section
    - Perhaps 2 hr shifts
  
- f. Board Structure - Ann
  - Committee assignments (Core 4-person sub-teams, plus Jonathan and Paula, all assigned)
    - Finance – Kevin, Somp, Angie, Ann (hold own meetings before LB meetings)

- Trustees – Becky, Ted, Barbara, Vicki (walk through, 1<sup>st</sup> impressions)
- SPRC – Tom, Kay, Margaret, Todd (get ready for conference, especially with Pastors Jen/Andy)
- New Marketing/Communications Committee
  - Jen with Ted and Todd
- Role of Secretary – considerations posed by Pastor Jonathan
  - Consider adding 13<sup>th</sup> person who would stay on / not roll off
  - Limited scope, minutes, charge conference, etc – TBD
- What can leadership Board do to support the staff – Q's for Jen, Andy, Jonathan, Paula), speak to next meeting

g. Choir discussion – Eric to be in communication with Choir and report to LB

5. Next Month Upcoming Meetings/Events

- a. August 2<sup>nd</sup> First Indoor Worship at 11:00
- b. August 18<sup>th</sup> Leadership Board Meeting

6. Closing/Prayer requests – Pastor Jonathan

---

TSP